



**Metal Building Contractors & Erectors Association Carolinas Chapter**  
2615 NC Highway 49 New London, NC 28127 (336)859-0985  
[carolinas@mbcea.org](mailto:carolinas@mbcea.org)

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Dear Student,

The MBCEA Carolinas Chapter is pleased that you have been recommended to apply to our Scholarship Program. The criteria on which our scholarships are based include financial need and exhibition of ability to perform on a college level.

This letter is one part of a complete application package. A Scholarship Application Form and College Scholarship Guidelines are also included in the package. We base our decisions on the information you provide as well as on information you fail to provide. Your completed application should include:

1. Scholarship Application Form—Fill this out completely.
2. Resume of education, personal experiences, and work history.
3. a) High school students—personal letter to the Selection Committee discussing your plans and goals for the future. Transcripts of high school education to-date. Graduate high school transcripts required when available.  
b) College students—transcripts of to-date college performance and statement of degree pursued.  
c) Include how this scholarship may assist you in attaining your goals and what you feel is important that the Selection Committee should know about you.
4. Notification of acceptance to a college/university undergraduate program of study. If acceptance is not yet received, send a copy of college application(s).

The selection committee has the responsibility to verify the information contained with your application. If you are selected as one of our recipients, we may require you to verify certain information provided to the committee (test scores, transcripts, financial, etc.). The committee keeps all information in strictest confidence.

The MBCEA Carolinas Chapter will acknowledge receipt of your application. If you do not receive acknowledgement within three weeks of sending your application, please notify our office. All correspondence with you will be sent to the address on your application.

The MBCEA Carolinas Chapter will accept applications until April 19<sup>th</sup>, 2019, with award selections finalized May 17<sup>th</sup>. You will receive a reply from us in May.

If you win an award, we will invite you to our summer meeting for a formal presentation. If you are unable to attend, we will ask for a video to be made to thank the organization and tell us of your plans.

The Metal Building Contractors and Erectors Association Carolinas Chapter wish you the best of luck in your educational pursuits.

Sincerely,

*Jay Murphy*

Jay Murphy  
Chairman, Scholarship Committee  
MBCEA Carolinas Chapter