



**Metal Building Contractors & Erectors Association Carolinas Chapter**  
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## MBCEA Carolinas Chapter

### MBCEA Carolinas Chapter College Scholarship Guidelines

This document is the governing guidelines for use by MBCEA Carolinas Chapter in administration of the College Scholarship Program.

- 1) Annual College Scholarship Award(s)
  - a) Up to \$6,000.00 in award(s): (\$5,000.00 to deserving student(s) plus a \$1,000.00 award in honor of Jim Watson)
  - b) Scholarship pays for any college-related expenses.
- 2) Qualifications
  - a) Children, stepchildren, or grandchildren of MBCEA Carolinas Chapter Member Companies, Sustaining Member Companies, Associate Member Companies employees, and Lifetime Members.
  - b) National/Associate Members of the MBCEA may have eligibility under the following conditions:
    - i) Support the MBCEA Carolinas Chapter on a regular basis.
    - ii) Have a presence in the Carolinas
    - iii) Only children, stepchildren, and grandchildren of Carolinas-based employees are eligible.
  - c) Award requires candidate to have earned a 2.5 grade point (or equivalent) average over high school or college experience.
- 3) Qualifying Programs
  - a) Scholarship has a two-fold purpose:
    - i) Promote interest in construction and related fields.
    - ii) Provide a benefit to members, lifetime members, and associates of MBCEA Carolinas Chapter.
  - b) Applications will be considered with the following priorities:
    - i) All candidates must be accepted to or attending an accredited college/university program.
    - ii) 4-year degrees in engineering, construction management, construction technologies, architecture.
    - iii) 2-year degrees in engineering, construction management, construction technologies, architecture, vocational, or trade education program.
    - iv) 4-year degrees in non-construction related fields.
    - v) 2-year degrees in non-construction related fields.
    - vi) Financial need.
- 4) Scholarship Award Process
  - a) February—Notification of scholarship availability sent to all MBCEA Carolinas Chapter members, lifetime members, and associates.
  - b) April 19<sup>th</sup>—Applications and qualifying documents due in to Jay Murphy.
  - c) April 19<sup>th</sup> - May 16<sup>th</sup>—Selection Committee meets to verify information and choose finalists.
  - d) May 17<sup>th</sup>—Final selection made by committee.

- e) May—Candidates informed of award. Presentation made at Scholar’s school/community as desired by candidate.
- f) June—Scholarship award announced at MBCEA Carolinas Chapter Summer Meeting.
- 5) Selection Committee
  - a) Created by Scholarship Committee to review all applicants and select award scholar.
  - b) Committee consists of five individuals.
    - 1. Current MBCEA Carolinas Chapter Vice President
    - 2. Current Scholarship Committee Chair
    - 3. One current MBCEA Carolinas Chapter Board Member
    - 4. Two MBCEA Carolinas Chapter members not involved in scholarship program (this can be at large members or board members)
  - c) Applicants’ information verified prior to final selection. Selection Committee may choose several finalists prior to verification, or may make final selection and then verify. All transcripts and information provided by successful candidate shall be verified prior to announcement of award.
  - d) Committee to select candidates based on:
    - i) How well candidate represents the values and criteria of the MBCEA Carolinas Chapter and it’s Scholarship Program
    - ii) Personal integrity and citizenship.
- 6) Application requirements
  - a) Proof of acceptance for entry into accredited college or university program.
  - b) Copy of high school or college transcripts. High school students must submit a graduate copy prior to initiation of award.
  - c) Resume of education and personal experiences.
  - d) Letter to Scholarship Committee
    - i) Discuss plans/goals for future education, career, and personal.
    - ii) How scholarship would help with these plans/goals.
    - iii) What should Selection Committee know about candidate.
    - iv) If deemed necessary, the Selection Committee shall implement an interview process to determine Recipient.
- 7) Summer Internships
  - a) Scholars are encouraged to work at least one summer for an MBCEA member.
    - i) This is an optional provision.
    - ii) Should a candidate choose not to participate in an internship, status of scholarship shall not be affected.
  - b) Request for summer internship shall be made of MBCEA Carolinas Chapter Board of Directors by the end of February for the following summer. Off-summer internships shall be requested four months in advance.
  - c) MBCEA member companies who accept interns:
    - i) Shall be expected to provide a wage sufficient for living expenses and some savings.
    - ii) Shall provide job description for review by prospective intern.
    - iii) Shall provide a job with educational experience related to intern’s educational goals.
  - d) Scholar may reject any or all offers for internship with no negative impact on scholarship status.
- 8) Award of scholarship funds
  - a) Copies of bills or receipts for tuition and books required for issuance of scholarship funds. Scholarship checks may be issued to school for bills or directly to Scholar based on paid receipts.
- 9) Past scholarship recipients are ineligible for future scholarships.
- 10) The MBCEA Carolinas Chapter and its designated Scholarship Committee reserves the right to accept or refuse any or all applicants, make any revisions or change these procedures at any time.