



**MINUTES**  
**Teleconference**  
**Board Meeting - 4:30 PM**  
**December 18th, 2008**

In attendance: Keith Wentworth, Bob Fiset, Alan Nunes, John Nicholson, Pat Riess, Jeff Mullaney, & Katie Bomersbach. *Called to order at 4:35 P.M.*

**MEETING MINUTES REVIEW:**

- John made a motion to accept the minutes from November 17<sup>th</sup>. Alan seconded the motion.

**FINANCIAL REPORT: John –**

**BUSINESS TO DISCUSS:**

**By-Laws:**

- It appears there was never a final approval made for the revisions? Unless we have some proof which does not show in the minutes as the last mention was February 08 minutes where Katie was suppose to distribute By-laws to all for review and vote. It does not appear as though a vote was cast and basically we (I) dropped the ball, unless someone recalls something different.

**ACTION:**

- Pat and Steve were to review and make comments.
- During our next face to face meeting, all will review and approve.
- We may have to go to an attorney for final approval.
- Keith will research and email to Pat asap.

**Display Board: Ray**

- Status? Will we have table-top for 15th?

**ACTION:**

- Keith recalled Ray was still requesting information from Angela, such as some additional photographs
- Marty sent Ray some pictures.
- Keith remembers seeing a proof at some point
- We need to follow up with Ray to see where he is. As far as we know, this is still in the process.

**January 15<sup>th</sup> Foxwoods Event: Alan**

- Alan to discuss and confirm further details of the event – time, set-up style, food choices, etc.
- Flyer response to date for attendees?
- Flyer response to Date for table-top exhibitors and sponsors?
- Keith developing questionnaire – drawing with door prize?

**ACTION:**

- Alan presented a run-down of menu costs in excel and distributed for discussion.

- As of now, the food is all set, however, if we need to change anything the week before the event, we can do so.
- As of December 18<sup>th</sup>, we have 12 attendees on flyer confirmations, and then approximately 12 additional verbal confirmations.
- For the table top display, Alan will research to find out big the tables are.
- Pat mentioned that we should have another conference call a week before the meeting to discuss any further details.
- There is now a meeting on January 8<sup>th</sup> at 4:30 P.M. to discuss further details.

**Website Update: Katie**

- Katie to add last New letter to website
- Make document files pdf format
- Update Foxwoods meeting with latest info after today.
- Post November minutes

**ACTION:**

- Newsletter has been added to the website
- All minutes have been converted into PDF files.
- November minutes will need to be converted to our regular format, (John took minutes at the Nov. 17<sup>th</sup> meeting) then add to the website.

**Newsletter: Bob and Katie**

- Next Newsletter to go out late January after 15<sup>th</sup> meeting.

**ACTION:**

- We will talk about the contents of the newsletter at our Board meeting in January.
- This event should have several pictures involved.
- Any member wishing to have a Newsletter "Spotlight" may forward information
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**Nominations for MBCEA-NEC Board: Keith / Pat to assist**

- Keith and Pat to assemble committee and discuss at Chapter meeting.

**ACTION:**

- Keith has made some phone calls and will follow up
- Pat will ask Pete Flynn with Flynn Construction to see if he is interested.

**Recruitment New Chapter Members: Bob and Keith**

- Any new potential members?

**ACTION:**

- John has talked to Advanced Welding and said they had showed some interest.

**Schedule: ALL**

- Discussion for future 2009 events, programs, ideas, especially May 21st.
- Discuss confirming location for July Golf Outing by January.

**2009 SCHEDULE:**

- January 15<sup>th</sup>, 2009: Foxwoods
- February 19<sup>th</sup>, 2009: Board Meeting – Putney Inn, Putney, VT
- March 19<sup>th</sup>, 2009: Morin Corp.
- April 16<sup>th</sup>, 2009: Board Meeting - Teleconference
- May 21<sup>st</sup>, 2009: Technical or educational meeting
- June 18<sup>th</sup>, 2009: Board Meeting
- July 16<sup>th</sup>, 2009: Projected date of Golf Outing

#### **ACTION:**

- **Jan. 15<sup>th</sup>:** Keith will bring flyer for our March meeting to hand out.
  - Board members to bring ideas for our Sept. meeting.
  - Approval for Nov. 19<sup>th</sup> meeting details. – First Aid and CPR training.
- **Feb. 19<sup>th</sup>:** There will be a Board Meeting at the Putney Inn in Putney, VT to talk about our March meeting.
  - Jeff will have confirmed golf details by Feb. 1<sup>st</sup>. We will have final approval at this meeting
- **March 19<sup>th</sup>:** Katie is to find caterer.
  - Keith will follow up with Eric Edwards to make sure everything is all set.
  - Katie will have flyer for our May meeting to hand out.
- **April 16<sup>th</sup>:** Teleconference
- **May 21<sup>st</sup>:** OSHA & Safety will be the topic – We have had a good turnout when this was done in the past.
  - The location will Fratello's in Manchester, NH
  - Pat will chase down Dave Berard with OSHA to see if he is interested in discussing key OSHA topics.
  - Flyers for the golf tournament should be completed for distribution at meeting.
  - Jeff will have the sponsor sheets prior to May.
- **June 18<sup>th</sup>:** Face to face meeting – Sturbridge?
- **July 16<sup>th</sup>:** Details will be confirmed at our Feb. 19<sup>th</sup> meeting.
  - We will hold the same price this year from last year.

#### **NEW BUSINESS:**

- **January 8<sup>th</sup>, 4:30 P.M.** – Teleconference to discuss Foxwoods.
- We will come up with a location for our September 17<sup>th</sup> meeting on January 15<sup>th</sup>.
- For our November 19<sup>th</sup> meeting, there was expressed interest for a First Aid and CPR training session. This will be for discussion and approval on January 15<sup>th</sup>.
- A couple years ago there was a Rigging Seminar. Keith will forward Katie the information about the \$50 reimbursement from that one that can apply towards another Rigging Seminar on Feb. 24<sup>th</sup>, 2009.

#### **ADJOURN:**

- Keith motioned to adjourn the meeting. *Adjourn, 5:28.*



## 2009 CALENDER OF EVENTS

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**January 15<sup>th</sup>, 2009**

**Foxwoods**

**Mini-Show and Social Event**

**February 19<sup>th</sup>, 2009**

**Board Meeting**

**March 19<sup>th</sup>, 2009**

**Morin Corp. – Bristol, CT**

**Horizontal Panel Training Seminar – Plant Tour**

**April 16<sup>th</sup>, 2009**

**Board Meeting - Teleconference**

**May 21<sup>st</sup>, 2009**

**Chapter Meeting**

**Fratello's – Manchester, NH**

**OSHA & Safety**

**June 18<sup>th</sup>, 2009**

**Board Meeting**

**July 16<sup>th</sup>, 2009**

**Golf Outing**

**Location TBD**

**August 20<sup>th</sup>, 2009**

**Board Meeting – Teleconference**

**September 17<sup>th</sup>, 2009**

**Chapter meeting**

**Technical or Educational**

**October 15<sup>th</sup>, 2009**

**Board Meeting - Teleconference**

**October 22<sup>nd</sup> – 24<sup>th</sup>, 2009**

**National Conference**

**San Antonio, TX**

**November 19<sup>th</sup>, 2009**

**Training Session**

**December 17<sup>th</sup>, 2009**

**Teleconference**

