



MINUTES

Thursday, September 18th, 2008

Board Meeting - 3:30 PM

Holiday Inn Select - Woburn, MA

In attendance: John Nicholson, Keith Wentworth, Marty Barnes, Jeff Mullaney, Pat Riess, Bob Fisette, Katie Bomersbach, Lori Morrow, & Ray Barbieri. *Called to order at 3:50 P.M.*

MEETING MINUTES REVIEW:

- Pat made a motion to accept the minutes from August 28th. John seconded the motion.

FINANCIAL REPORT: John

BUSINESS TO DISCUSS:

1. **Display Board: Ray / John**

- \$1500 budget and John and Ray were to select company.
- Keith and Ray working on pictures and any other board members to send pics to Ray

ACTION:

- Board members were to email pictures to Ray for the board by Oct.1
- Pictures with logos can be photo-shopped if necessary.
- We should try and get two or three pictures for the display board, along with the MBCEA-NEC logo.
- Everyone should try and send pictures within the next couple of weeks.

2. **September 18th Chapter Meeting – Woburn Select Holiday Inn: Ray / Katie**

- Go through any pre-meeting details
- Are any new potential chapter members attending

ACTION:

- For next dinner meeting, Katie should make copies of the list of attendees for all board members to have.
- The flyers for future events should have the phone number of the conference location.

3. **November 20th Training Meeting - Morin Corporation in Bristol, CT: Keith / Katie**

- Keith to complete and confirm details with Eric and Morin Corp. Morin has new ownership and there is now a question if they will consent!
- Keith and Katie were to prepare flyer for today's meeting hand-out and post on website
- Katie has local hotels and is to determine rates.
- Topics of discussion to be horizontal panels, hidden fasteners, single skin, and welded corners
- Session to start at 2:00 PM with a plant tour, which will last an hour and ends at 5:00 PM.

ACTION:

- No November meeting.
- Katie to take this event off the website
- November 20th was not a good idea because of Building Boston & Green Build going on.

- Bail November all together.
- We should send out a chapter letter to explain that Morin changed ownership & that we will plan the meeting for March.
- Keith to set up the Morin meeting for March.

4. Website Update: Katie

- Where are we with posting members and their contact information?
- Newsletters to be removed from Chapter News as we have new Newsletter page.
- Update our schedule and revise November training details.

ACTION:

- Newsletters have been removed from Chapter news.
- August Minutes posted.
- Katie is in the process of updating our schedule of Events.

5. Newsletter: Bob and Katie

- Projection was to get newsletter out by 10/1.
- Going to E-mail format – like National.
- Board members were to pitch in with ideas and articles.

ACTION:

- Projected date has been pushed back until after the October 16th Conference call. There was not enough information to put newsletter together by 10/1.
- Katie has National Template.
- Bob & Jeff to have article on golf tournament.
- Keith to have foam panel seminar article.
- Marty – Letter from the president.

6. Nominations for MBCEA-NEC Board: Keith / Pat to assist

- Keith to attempt to assemble committee and discuss at Chapter meeting.

ACTION:

7. Recruitment New Chapter Members: Bob and Keith

- Any new potential members?

ACTION:

- We need to focus on this!!!

8. Schedule: Marty

- Discussion for future 2009 events, programs, ideas, what are we doing in January, (2) fun events and training / educational meetings.
- We must make a decision for January meeting today. Alan was to have information on the Bruins game and also Foxwoods. If we were to have the meeting in Foxwoods we were to combine with a topic of interest.

2008/2009 SCHEDULE:

- October 16th: Board Meeting – Teleconference
- October 23rd - 25th: National Conference Biloxi, Mississippi at Beau Rivage
- November 20th: ?
- December 18th: Board Meeting Teleconference
- January 15th, 2009: Fun Event needed
- February 19th, 2009: Board Meeting
- March 19th, 2009: Technical or educational meeting
- April 16th, 2009: Board Meeting

- May 21st, 2009: Technical or educational meeting
- June 18th, 2009: Board Meeting
- July 16th, 2009: Projected date of Golf Outing

ACTION:

- It was discussed to put a committee together to discuss future events.
- November 20th – Bail
- January 15th – Foxwoods or Mohegan Sun
- March 19th – Morin Corporation rescheduled for this date.
- Alan will forward quotes for the Foxwoods or Mohegan Sun event for January.
- We talked about scheduling an “Open House” to attract new members. This would be an event to give everyone the opportunity to set up a table top, and would be free with cocktails.
- 2009 Schedule to be discussed further at our October 16th teleconference.

NEW BUSINESS:

- There was no new business to discuss at this time.

ADJOURN:

- Keith made a motion to adjourn the meeting. John seconded his motion. *Adjourn 5:10 P.M.*



2008 CALENDER OF EVENTS

**July 17, 2008
Annual Golf Outing
Falmouth Country Club
Falmouth, MA**

**August 21, 2008
Board Meeting - Teleconference**

**September 18, 2008
Chapter Meeting – LEED Conference
Holiday Inn Select
Woburn, MA**

**October 16, 2008
Board Meeting – Teleconference**

**October 23rd - 25th, 2008
National Conference Biloxi, Mississippi at Beau Rivage**

**December 18, 2008
Board Meeting – Teleconference**

**January 15, 2009
Foxwoods or Mohegan Sun**

**February 19, 2009
Board Meeting**

**March 19, 2009
Horizontal Panel Training – Morin Corp.
Bristol, CT**

**April 16, 2009
Board Meeting**

**May 21, 2009
Chapter Meeting
Technical or Educational**

**June 18, 2009
Board Meeting**

**July 17, 2009
Golf Outing – Location TBD**