



MINUTES

February 21, 2008, Teleconference – 4:30 PM

- In attendance: Keith Wentworth, Bob Fisette, Alan Nunes, John Nicholson, Jeff Mullaney, Katie Bomersbach. *Called to order at 4:50 P.M.*

MEETING MINUTES REVIEW:

January 17th Board Meeting

- Keith made a motion to accept the minutes from the January 17th board meeting. John seconded the motion.

FINANCIAL REPORT:

John

BUSINESS TO DISCUSS:

1. **By-Laws:** Board to read changes to by-laws and vote on acceptance as rewritten. Katie will distribute.
 - By laws have been distributed.
2. **Newsletter:** Bob and Katie to give update and projected date for release this month. Should include I & I Sling info, F-1 Pics, info for March Meeting, Golf Date and location.
 - Newsletters are printed and complete, and to go out on Saturday, Feb. 23 or the following Monday, Feb. 25.
 - Newsletter includes all of the above listed items.

ACTION TO BE TAKEN: Send out newsletters!

- Newsletters have been mailed.
3. **March 20th Chapter Meeting:** Metl-span training session at Package, Info for Flyer. Michael Moore and Package appear to be prepared. Items needing attention: Confirm start and finish time, food / beverages after presentation. Katie to make calls to members for recruiting and make sure flyers get out immediately.
 - Start time confirmed to be 2:00.

ACTION TO BE TAKEN: Katie to get out the flyer immediately.

- Flyers have been mailed/emailed/faxed.
 - Katie is keeping a running total of attendees.
4. **May 15th Chapter Meeting:** Holiday Inn in Woburn, Ma – DeSanctis Insurance to make presentation "Construction Contracts, Bonding and Insurance Requirements".- this should be about 45 minutes plus Q &A period. Katie to confirm reservation for room, menu. Board to confirm start time, social hour and dinner time. Marty spoke with DeSanctis and there is no need for 2nd subject (MBCEA Health Program) at this meeting.

ACTION TO BE TAKEN: Katie to send back contract & banquet policies.

5. **July 17th Golf Outing:** Jeff and Bob to confirm Falmouth CC, food and time. Need to confirm discount with local hotel. Katie to assist as needed.
 - Deposit is in!

- There are 15 rooms held for both Wednesday and Thursday. It is best to confirm your room sooner than later.
6. **Web-site:** Review additions and changes with Katie – Post 2008 Schedule, Post all Members and their affiliation with the industry- broken out to Industry Members and Contractors Members.

ACTION TO BE TAKEN: Katie to post schedule and minutes ASAP.

- Minutes and schedule have been posted.
7. **Nominations:** for MBCEA-NEC Board.
 8. **Recruitment:** Potential companies?
 9. **Agenda / Minutes:** Keith to discuss potential new format.
 10. **Schedule:** Quick review for information required for any of our other meeting dates.
 11. **Mail List:** Slackers John N and Jeff M to submit there culled lists!
- Way to go John! Thank you for your list!

ACTION TO BE TAKEN: Jeff to have his list by next board meeting.

2008 SCHEDULE:

- **March 20th - Foam Panel Training**
- **April 17th - Board Meeting: Sturbridge, MA – Oxhead Tavern**
- **May 15th - Chapter Meeting at Holiday Inn in Woburn, Ma – DeSanctis Insurance and Bonding**
- **June 11th - Board Meeting - MB Boat**
- **July 17th - Golf Outing – Falmouth CC, Falmouth, MA**
- **August 21st - Board Meeting Teleconference**
- **September 18th - Chapter Meeting: Need Topic and Location**
- **October 16th - Board Meeting – Teleconference?**
- **October 23rd - 25th National Conference Biloxi, Mississippi at Beau Rivage**
- **November 20th - Chapter Meeting / Training: Need topic and location. *FM Global?**
- **December 18th - Board Meeting Teleconference**

INFORMATION/ DUTIES FOR KATIE:

- Look under the Heading MBCEA-NEC WEBSITE above for more information
- Web site information – Print Unlimited – Andy – 603-536-2410- Email address: webworld@printunlimited.com
- Look at the web sites for the National and new England Chapter of the MBCEA
- Get in touch with Angela – 913-432-3800 – E-mail: angela@mbcea.org – talk to her about templates and advice.
- New format for documenting minutes to be handled by Keith and Katie
- Metal Construction News need a FREE Press Release to be posted in magazine. Katie to call Angela for directions and contact.
- Update Calender of Events attached here and continually on Web-site.
- Still waiting on some Board members to assist here - Prospect List to be updated by Board Members and the following people will be responsible for updating the section assigned to them on the list provided via email by Cathy on September 13th during conference call.

# 13 thru # 42	John Nicholson
# 43 thru # 84	Ray Barbieri
# 85 thru # 126	Jeff Mullaney
# 127 thru # 168	Marty Barnes
# 169 thru # 210	Bob Fisette
# 211 thru # 252	Keith Wentworth
# 254 thru # 300	Pat Riess
# 301 thru # 340	Alan Nunes

After the updates have been done Cathy to update the original and use the information to do the mailings in the future. Needs to be revised as soon as everyone sends their section in; Rays' list was divided between Keith and Bob

BUILDER OF THE YEAR PROGRAM

This has been tabled and will be working on for the end of year

SAFETY AWARD PROGRAM

This has been tabled and will be working on for the end of year

EDUCATIONAL PROGRAMS DEVELOPMENT:

This has been tabled until future meeting after Cathy has had time to adjust.

SCHOLARSHIPS PROGRAM:

This has been tabled and will be working on for the end of year

NATIONAL CONFERENCE October 23rd-25th 2008 Biloxi Mississippi:

NEW BUSINESS:

- No new or old business to discuss at this time.
- Need Topic confirmation soon for September Chapter Meeting
- Need Training session for November meeting

ADJOURN:

- Keith made a motion to adjourn the meeting. *Meeting adjourn at 5:15 P.M.*



2008 CALENDER OF EVENTS

March 20, 2008
Foam Panel Training – Metl-span Corp.
Package Industries – Sutton, MA

April 17, 2008
Board Meeting – 4:00PM
Sturbridge, MA – Oxhead Tavern

May 15, 2008
Chapter Meeting
Insurance and Bonding

Woburn, MA – Holiday Inn

**June 11, 2008
Board Meeting
Weymouth, MA**

**July 17, 2008
Annual Golf Outing
Falmouth Country Club
Falmouth, MA**

**August 21, 2008
Board Meeting - Teleconference**

**September 18, 2008
Chapter Meeting - TBD**

**October 16, 2008
Board Meeting – Teleconference**

**October 23rd - 25th, 2008
National Conference Biloxi, Mississippi at Beau Rivage**

**November 20, 2008
Chapter Meeting / Training - TBD**

**December 18, 2008
Board Meeting - Teleconference**