



**Board Meeting
Pazzo Ristorante, Springfield, MA
May 19, 2011**

OFFICIAL MEETING MINUTES

(Please note items requiring ACTION are in red.)

1. Call to Order:

Keith Wentworth running the meeting in Ray Barbieri's absence called to order the meeting of the MBCEA-NEC board at 4:31 pm.

2. Roll Call:

Present: John Nicholson (JN), Keith Wentworth (KW), Marty Barnes (MB), Dave Taylor (DT), Lori Reynolds Morrow (LRM), John Iveson (JI), Peter Flewelling (PF), Alan Nunes (AN), Steve Webster (SW)

Absent: Ray Barbieri (RB), Pat Riess (PR), Jeff Mullaney, Golf Chairman (JM)

3. Anti Trust Statement:

Keith Wentworth acknowledged the Anti-Trust Statement and was accepted by all present.

4. Approval of Minutes from Last Meeting:

Minutes of the April 11th board meeting were reviewed and accepted as distributed.

- Alan Nunes (AN) made a motion to accept the minutes. John Nicholson (JN) seconded the motion.

5. Financial Report:

- Checkbook activity as reported in Treasurer's report distributed to the board at this meeting.
 - Treasurer Nicholson does report already receiving checks from golf sponsors.
 - Also report that the income tax return is complete and submitted.
 - All are in favor of balance.

6. Business to Discuss:

A. By-Laws Update:

- KW to revise date and email By-Laws to Morrow.
- Morrow to confirm with national director for current NEC contractor membership list.
- Morrow to send By-Laws via email to confirmed current membership.
- By-Laws then to be incorporated into book and placed on website.

B. MBCEA-NEC Committees and Chair Reports:

Ray reminds committee chairs that these are self-directed committees and that his style is not to micromanage them.

• **Membership Services & Benefits/Education/Training:**

- Keith Wentworth– Chair; John Iveson and Dave Taylor
- **Training Report:** KW reports that he is in contact with Dan Walker, speaker for September Dinner Meeting and developing the subsequent November Training to be held in follow-up to September's Panel Discussion.

- **Services and Benefits Report:** Researching the possibility of supplier industry members offering discounts to MBCEA Contractor Members on their products and services, ex. ITW Buildex and Dynamic Fastener
- **Membership Recruitment/ Marketing/ Public Relations:**
 - Lori Reynolds Morrow – Chair; Alan Nunes, Dave Taylor
 - LRM reports that this committee will be approaching members that have allowed their membership to lapse.
 - LRM to send Nunes and Taylor additional Membership Application Packets for their use and distribution.
 - LRM to forward contact info to Nunes and Taylor of those contractors to follow-up with re: joining.
- **Executive Finance/Fund Raising/Grants/Strategic Planning:**
 - John Nicholson – Chair; Ray Barbieri, Marty Barnes, LRM to assist on Fund Raising
 - JN reports that Barbieri has begun preliminary research into grants.
 - (old business): Ray B and John N – strategic planning to be distributed for comment from the board.
 - Fund Raising: KW opened up for discussion a Texas Hold-Em type event and talk continued regarding that an outside party has to perform this.
 - Our annual bowling event: need for sponsors of this event to increase money raised.
 - NEC needs to network with the Carolina's chapter on their successes re: Fund Raising.
- **Golf Tournament Committee:**
 - Jeff Mullaney – Chair; Ray Barbieri; Marty Barnes; Keith Wentworth
 - JM was contacted by phone for this meeting and reports the following:
 - Food is all set.
 - Confirmed we can charge \$40.00 per DinnerOnly package.
 - TeeOff is 9:30am
 - JM is finishing up research on gift items.
 - Tee Signs: JM will first confirm current inventory of signs, then set a schedule for obtaining new signs for sponsors that need them.
 - KW sent the golf notices to all on national sponsors list.
 - Tracking: KW to send board the link for how-to at Google Docs so that we can track activity of this event almost up to the minute.

C. Newsletter: (AN)

ACTION: (done 5.20.11 – thank you Alan!)

- Newsletter to be in one page format; pdf that can be attached to email blast and posted at website.
- Issues will be named for the seasons, i.e. Winter, Spring, Summer, Fall
- Next issue (Spring) will have Golf date; pics from national meeting – target release date is asap and to be emailed to our NEC webmaster and Angela at national for placement.

D. Schedule - 2011 Schedule of Events

Golf Tournament – July 21st, 2011

- Location - Falmouth Country Club in East Falmouth, MA
- Flyer is done and sent out (see Golf Committee above)

ACTION:

- At July 2011 tourney, RB to query attendants as to 2012 tourney in metro Springfield ma.

September 15th Dinner Meeting, Speaker Dan Walker

- **Topic and Format – The New Energy Codes-How to Meet Them? Panel Discussion**

- Potential Locations: Fratello's in Manchester or Holiday Inn in Woburn, MA pending speaker's inbound airport
- **Schedule a Board Meeting Conference call immediately after this meeting to follow-up and plan November 10th training session relating to this program**

November Training Session:

- November 10th.
- Location TBD
- Regional Insulation Vendors – 30 minutes each to present.

E. Website Updates (Board Members and RB take note)

- **Bios still need to be completed by board members for posting.**
- **RB to do new president's letter.**
- Golf Flyer has been posted at Schedule of Events.
- Spring 2011 Newsletter to be posted at Newsletter (sent 5.20)

F. National Updates:

- **Apprenticeship Program:** SW reports that Gary Smith, MBCEA National President recently attended MBMA meeting to present our apprenticeship program, went over 1.5 hours and received well.
 - Goal to secure at least one person per state into program.
 - Some pushback in WA state, but CHG Construction is moving forward.
 - Wentworth notes a journeyman listed through the MBI Series, but this will be grandfathered.
 - Program is now federally approved including the states of WA, NJ, NH, and KY.
 - The program is growing slowly with Jackie of 201 Associates pivotal in the development and progress.
 - Kettenbrink donated \$7000.00 to the Apprenticeship Program.
 - DVDs – moving over to an on-line program and current inventory of them will be donated to various associations, i.e. AGC etc.
- **2011/2012 MBCEA National Convention – Metalcon**
 - The Metalcon show is sponsored by MCA (Metal Construction Association) at a 50/50 level.
 - SW met 5.19 with the show management team for Metalcon to discuss further the possibility of merging the two together (our conference, their expo)
 - This would help with national recognition of the MBCEA immensely.
 - The MBMA will not endorse the show, but Metalcon can market to their members.
 - The current plan is to have a national board meeting and Erector's Round Table at Metalcon 2011 in Atlanta and possibly a "challenge" for excellence competition of the old versus the new, install methods and characters.
 - MB notes that the competition should be all metal, only metal, all day.

7. New Business:

- **MA Sheet Metal Licensing for Metal Buildings**
 - MB again read from his printed material on this topic, noting same as was provided by SW:
 - A sheetmetal license is required to obtain a permit. (normally carried by sheetmetal hvac ductwork master mechanics.)
 - There is still some confusion about metal roof definitions as Metal Building Roof "Systems" are part of the overall structure design.
 - It appears that the new law includes "water shedding" type roofs.
 - Steve Moore (MMS Northeast, Inc.) spoke on his experience with this issue in that the discrepancy is based on the level of the test taken.
 - The liason between the licensing board and our industry is Peter Kelly.
 - SW feels the best approach is thru MBI thru MBCEA and the key is to extend grandfathering clauses.
- **Revised Date for August Board Meeting – changed to August 11th.**
- **Revise Format of June Board Meeting to a face-to-face. (this item added)**

- **Now June 16th, location Picadilly Pub in Sturbridge, MA**
 - **Kate V to confirm with restaurant.**

ADJOURN: Being as there was no additional business to come before the board, the meeting was adjourned at 5:55pm

Minutes respectfully submitted by: Lori Reynolds Morrow



2011 CALENDER OF EVENTS

January 20th, 2011
Bowling Night for Charity – PinZ, Milford, MA

February 17th, 2011
Board Meeting – Conference Call

February 24th- 26th, 2011
National Conference – Orlando, FL

March 23rd, 2011
Crane Signals & Rigging Training Seminar – Marlborough, MA

April 21st, 2011
Board Meeting – All Star Bar and Grill – Marlborough, MA

May 19th, 2011
Chapter Dinner Meeting – Pazzo Ristorante, Springfield, MA
Speaker: Lori Reynolds Morrow Topic: Inspire Transpired Solar Collectors

June 16th, 2011
Board Meeting – Location: Picadilly Pub, Sturbridge

July 21st, 2011
21st Annual Golf Outing - Falmouth Country Club, East Falmouth, MA

August 11th, 2011
Board Meeting – Location TBD

September 15th, 2011
Chapter Dinner Meeting – Location TBD

October 20th, 2011
Board Meeting – Location TBD

November 10th, 2011
Training Seminar– Location TBD

December 15th, 2011
Board Meeting – Location TBD