

**Board Meeting - Conference Call
April 23, 2009**

OFFICIAL MEETING MINUTES

1. Call to Order:

Keith W. called to order the meeting of the MBCEA-NEC board at 4:35 pm.

2. Roll Call:

In attendance: Alan Nunes, Pat Riess, Peter Flewelling, Marty Barnes, Bob Fisette, John Nicholson, Katie Bomersbach and Keith Wentworth

Not Present: Ray Barbieri, Steve Webster

3. Anti-Trust Statement:

Keith W. read the Anti-Trust Statement Acknowledgement and was acknowledged by all present.

4. Approval of Minutes from Last Meeting:

- Minutes of the February 29th board meeting were reviewed and accepted as distributed.
- Keith Wentworth made a motion to accept the minutes. John Nicholson seconded the motion.

5. Financial Report:

- John

ACTION:

- John N to distribute financial budget forecast for 2009.

6. Business to Discuss:

A. By-Laws:

- It appears there was never a final approval made for the revisions? Unless we have some proof which does not show in the minutes as the last mention was February 08 minutes where Katie was suppose to distribute By-laws to all for review and vote. It does not appear as though a vote was cast.

2/19/09 update

- Marty and John felt the by laws had already been reviewed and that Steve and Pat probably have them somewhere.
- Ray B. suggested that Industry Members have the ability to vote if in good standing. For an Industry Member to be in "good standing", they must have their National Dues paid, attend at least 50% of the meetings/ functions

4/23/09 update

- Keith distributed the revised bylaws and did a quick review of the changes for consideration.

ACTION:

- Keith to highlight changes and re-distribute to the board.
- All board members to review and have comments ready for May 21st board meeting.

B. Website Update:

- We will take profile pictures to update contact page at the next board meeting.

ACTION:

- Katie to add the Feb 19th meeting minutes to the website in pdf format.
- Add new MBCEA.NEC@gmail.com email on front page.
- Add link the other chapter websites.
- Add golf flyer.

C. Newsletter:

- Next newsletter scheduled to go out in August.
- Will include:
 - May OSHA meeting
 - Golf Tournament
 - Upcoming meetings and training event
 - New Members

D. MBCEA-NEC Committees:

- Membership Services & Benefits/ Education/Training: Bob Fiset and Pat Riess.
 - Bob and Pat distributed a summary of topics for upcoming meetings.
 - There will be more discussion at the next meeting.
- Membership Recruitment/ Marketing/ Public Relations: Peter Flewelling and Alan Nunes.
 - Peter and Alan to set up a date to review mission and goals for this committee.
 - John Iveson will serve as a member of this committee.
- Executive Finance/ Fund Raising/ Grants/ Strategic Planning: Ray Barbieri and John Nicholson.
 - Ray and John to meet and review mission and goals for this committee.
- National Liaison: Marty
 - Marty is going to Kansas City May 14-15th to attend apprenticeship meeting with other MBCEA chapter presidents and MBCEA board members.

ACTION:

- Keith to get in contact with John about joining Membership Recruitment/ Marketing/ Public Relations committee with Peter Flewelling and Alan Nunes.
- Keith to contact Angela with an update on nonrenewal members and distribute for follow up calls.

E. Schedule:

May 21st, 2009: OSHA & Safety Educational Meeting-Fratello's, Manchester, NH

- Speaker is lined up
- Room and food are all set.
- Have 10 signed up so far.

ACTION:

- Board meeting will start at 3:30 to review bylaws.
- Golf flyer to be ready for may Meeting.

June 18th, 2009: Board Meeting at Sturbridge at 4:30 PM.

ACTION:

- Meeting changed to June 11th.

July 16th, 2009: Golf Tournament to be held at River Ridge Golf Course in Griswold, CT with a 9:30 AM Shotgun start.

- Price to remain at \$150 per person with a \$50 discount for foursomes. Foursome would cost \$550)
- Cost will be \$57 per person.
- There will be a cookout style lunch at the 9th and 18th holes.
- A box lunch will also be offered for those who want it.
- The idea of new signs was discussed and tabled until next year due to budget concerns.
- Discussed doing something smaller for a "Welcome gift" this year. Maybe golf towels or tee/ ball bags?

ACTION:

- Golf flyer ready by March 21st meeting.
- Jeff and Bob to send board members the sponsor list from last year for review.
- Jeff and Bob to send out sponsor letters as soon as possible
- Board members to make follow up phone calls to sponsors after letters go out.

August 20th, 2009: Board Meeting-conf call

September 17th, 2009: Integrating Storefronts, Curtain Walls and Windows in Metal Bldgs.

- Keith has spoken with Adam
- Everyone agreed it had to be a generic presentation and the companies discussed that may be potential presenters were PDL, Dominion and Wintech.
- The location discussed was Andover/ Tewksbury or somewhere in that area.

ACTION:

- Katie to get pricing for function rooms and food at hotels in the Andover/ Tewksbury area.

October 15th, 2009: Board Meeting-conf call

November 19th, 2009: CPR/ 1st Aid Training Session Sturbridge

- Ray has confirmed with Adam.

ACTION:

- Ray to check on the maximum amount people that can attend.
- Katie to check with Sturbridge host on rooms rates, food, etc.
- Get flyer ready for distribution at golf tourn.

December 17th, 2009: Board Meeting-conf call

F. Survey form

a. It was suggested that to entice more survey returns, to offer as a prize, 1 free golfer at the July tournament Everyone thought that was a good idea

4/23/09 update:

- Had no comments from Morin training.
- We need incentive for people to return the survey form.

ACTION:

- Keith to make a list of suggestions for prizes to entice people to respond to survey and discuss further at the May meeting.

7. NEW BUSINESS:

a. Cost Structure for training and dinner meetings.

- Keith mentioned maybe there should be a limit to how many people one company can bring to a training event (without having to pay the fee).

ACTION:

- Training cost structure will remain the same.
- Cost structure for dinner meetings will be look at on a per event basis.

b. Membership dues

- Regional industry members of national industry members already members of the national association only need to pay \$130. This money goes directly to the chapter.

ACTION:

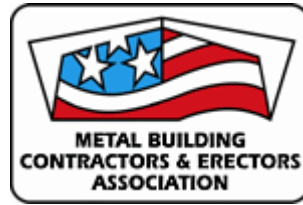
- Keith to follow up with Angela on application form.

c. METALCON 2009

- The national board would like each chapter to help support the booth at METALCON this year. The booth will be manned by the SEC chapter.
- Everyone voted to contribute \$1000 this year, however if it doesn't work out, then we won't do it again next year.
- John N. may be attending and if he does will be willing to help man the booth.

ADJOURN: Being no additional business to come before the board, the meeting was adjourned at 5:45 P.M.

Minutes submitted by: Katie Bomersbach and Keith Wentworth



2009 CALENDER OF EVENTS

April 16th, 2009
Board Meeting - Teleconference

May 21st, 2009
Chapter Meeting
Fratello's – Manchester, NH
OSHA & Safety

June 11th, 2009
Board Meeting
Sturbridge, MA

July 16th, 2009
Golf Outing
River Ridge GC – Griswold, CT

August 20th, 2009
Board Meeting – Teleconference

September 17th, 2009
Chapter meeting
Integrating Storefronts, Curtain Walls, and Windows in Metal Buildings
Location TBD

October 15th, 2009
Board Meeting - Teleconference

October 22nd – 24th, 2009
*****POSTPONED – More info to follow*****
National Conference
San Antonio, TX

November 19th, 2009
Training Seminar – First Aid/ CPR
Sturbridge, MA

December 17th, 2009
Board Meeting - Teleconference